



*Empowered lives.
Resilient nations.*

1st of April 2016

Dear Mr. Bruno Pouezat,

Subject: ACP-EU Development Minerals Programme Activity Plan – Jamaica;
ATLAS Project No.: 00075375 - Output No.: 00099852

I am writing with reference to the project “Capacity development of mineral institutions and of small-scale private sector operating in low-value minerals in ACP countries” (No. 00075375). Also known as the “ACP-EU Minerals Development Programme,” the project is an initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.

On December 16, 2015 the Jamaica Country Office was informed of its successful selection as a focus country under the programme. Funding of EUR 750,000 (inclusive of GMS) has been allocated for programme activities in Jamaica.

This letter serves as a delegation of authority to your office to manage the allocated contribution, on behalf of UNDP. In accepting the allocated funding the Jamaica Country Office agrees to commit no less than 50,000 USD as an additional co-contribution toward programme implementation in Jamaica. The co-contribution can be made in either cash or via in-kind contributions to the programme (subject to admissibility according to EU funding guidelines).

The programme implementation activities in Jamaica will be delivered according to the Contribution Agreement between UNDP and the European Union (Contribution Agreement FED/2014/346-851). This agreement is funded until 22nd of October, 2017. All programme activities will need to be completed within this timeframe otherwise extended by the European Commission. The funding allocation for the implementation of the related activities will be channeled through Output No. 00099852.

Upon submission of the required documents, funds will be issued immediately to cover 2016 activities and associated GMS via cash transfer (GLJE). Please note that UNDP-BPPS is not in a position to increase the project budget above the amount already approved. Therefore, any over-expenditure on this project would have to be absorbed by other Country Office resources.



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Mr. Bruno Pouezat
UN Resident Coordinator
UNDP Resident Representative
Jamaica

Please note that the applicable GMS for this fund is 7% and the distribution should follow the 2015 UNDP GMS policy. As you know GMS is intended to cover the costs of project support, supervision and oversight, not project implementation. Where a government, as implementing agency, requests UNDP to provide specific services as part of project implementation, then the government party is responsible for reimbursing UNDP in accordance with UNDP policies on cost recovery. In such a case your office must maintain appropriate record of these implementation services.

We take the opportunity to draw your attention to the following mandatory requirements for all BPPS projects:

- Any changes contemplated with respect to the project objectives and outcomes, and related budget revisions will have to be discussed and approved by ACP-EU Development Minerals Programme Manager. In this regards, please forward any modifications to Dr. Daniel Franks (daniel.franks@undp.org) with copy to Mr. Asan Amza (asan.amza@undp.org).
- All projects will be audited in accordance with UNDP Financial Regulations and Rules and Audit policies. UNDP-BPPS reserves the right to withhold fee payments and to suspend the project if this requirement is not met in a timely fashion.
- Applicable corporate GMS rate will apply.

In conclusion, I would like to assure you of the UNDP-BPPS Team's and my personal commitment to successful implementation of the project. We look forward to continue to collaborate with your office and thank you for your support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'N. Sekhran', with a horizontal line extending to the right from the end of the signature.

Nik Sekhran
Director/Chief of Profession – Sustainable Development
Bureau for Policy and Programme Support